

Bath & North East Somerset Council

MEETING/ DECISION MAKER:	Cllr Bob Goodman - Cabinet Member for Development and Neighbourhoods	
MEETING/ DECISION DATE:	On or after 3rd November 2018 (for Single Member decision)	EXECUTIVE FORWARD PLAN REFERENCE:
		E3101
TITLE:	Revised Policy & Charges for Street Naming & Numbering Function for 2018/19	
WARD:	All	
AN OPEN PUBLIC ITEM		
List of attachments to this report:		
Appendix 1 – B&NES Street Naming & Numbering Policy		
Appendix 2 – Proposed Street Naming & Numbering Charge Simplification		
Appendix 3 – Summary of policy changes		

1 THE ISSUE

- 1.1 This report brings a review of the policy and charging for the Street Naming & Numbering (SN&N) function for 2018/19 for consideration by Cabinet.

2 RECOMMENDATION

- 2.1 The Cabinet Member agrees to approve the revised Street Naming & Numbering policy & charges for 2018/19.

3 RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)

- 3.1 The policy and charge changes are in order to better reflect the service now being provided and to ensure that the costs of providing the service are better recovered and allocated in a fairer and clearer way. Charges for the Street Naming & Numbering function are not being universally raised across the board.
- 3.2 The income generated from charges is budgeted for within existing budgets, this proposal will enable these budgets to be achieved and there is no change to the cost resource requirements from this proposals, which are predominantly staff time; these costs are included within existing budgets.

4 STATUTORY CONSIDERATIONS AND BASIS FOR PROPOSAL

- 4.1 Revised B&NES Street Naming & Numbering Policy – attached as Appendix 1.

5 THE REPORT

- 5.1 B&NES Street Naming & Numbering policy in Appendix 1 explains the basis for Council charging for this function and details the work involved in providing the function.
- 5.2 The existing and proposed charges are attached in Appendix 2. The scale of charges has been simplified to avoid customer confusion and to enable more online provision of the service

6 RATIONALE

- 6.1 The rationale for the policy changes are detailed in Appendix 3.

7 OTHER OPTIONS CONSIDERED

- 7.1 The other option considered is to leave the policy and charges unchanged.

8 CONSULTATION

- 8.1 Section 151 Officer and Monitoring Officer have had opportunity to review & input into this report.

9 RISK MANAGEMENT

- 9.1 A risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision making risk management guidance.

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Background papers	
Please contact the report author if you need to access this report in an alternative format	